

NATIONAL
CONFERENCE
ON UNIVERSITY
GOVERNANCE



15TH & 16TH NOVEMBER 2003
SAVOY PARK PLAZA HOTEL, MELBOURNE

A conference sponsored by the



OVERVIEW

This conference aims to inform practice and raise awareness by key stakeholders of a number of current governance issues, including: the role of university governing bodies; the responsibilities of governing bodies and their members; recent changes in corporate governance; the performance of university governing bodies; the new National Governance Protocols for Public Higher Education Institutions; and the proposed establishment of an Association of Governing Bodies of Australian Universities. It will provide an opportunity for Chancellors, Vice-Chancellors, Chairs of Academic Boards, members of university governing bodies, and those who support the work of governing bodies, to discuss a range of topical issues relevant to university governance. A particular objective is to provide opportunities – formal and informal – for professional development and education of members of university governing bodies.

The conference draws on the experience of two previous meetings: the first at the Macquarie University Graduate School of Management (sponsored jointly by Macquarie University and Southern Cross University) in August 2001; and the second, an AV – CC supported meeting held in Adelaide in 2002. Both conferences attracted over 80 registrants drawn from the entire range of governing body membership.

The conference will have three plenary speakers and a panel. There will also be extensive opportunities for participants to address particular governance issues in discussion groups. Participants will be provided in advance with resource materials containing up-to-date information on the major issues to be discussed at the conference; these will also be useful materials on which attendees can draw when governance issues are under consideration at their university or organisation.

PROGRAM DETAILS

SATURDAY 15 NOVEMBER

2.00PM • CONFERENCE OPENING

FIRST PLENARY SESSION:

KEY ISSUES IN UNIVERSITY GOVERNANCE:

Professor Meredith Edwards, AM, Director, National Institute for Governance, *“Lessons from the Review of Tertiary Education Institutions in New Zealand”*.

Chair: Professor Peter Coaldrake, Vice-Chancellor, Queensland University of Technology

BREAK

SMALL GROUP DISCUSSION 1

EACH GROUP TO BE ASSIGNED ONE OF THE FOLLOWING ISSUES:

- the duties and responsibilities of Council members, and whether there should be sanctions for breaches
- how to handle actual or perceived conflicts of interest
- what does it mean to be a trustee
- the general issue of proposed Protocols (rather than the specific protocols themselves, which will be addressed on Sunday afternoon), including information on the UK and NZ experience
- the relationship between governance and management
- the role of Councils in overseeing the maintenance and monitoring of academic standards (or the relationship between Academic Boards and Councils).

REPORTS BACK

Chair: Professor Elizabeth Harman, Vice Chancellor Designate, Victoria University

6.00 PM • RECEPTION

Savoy Park Plaza Hotel, hosted by Ms Lynne Kosky, Minister for Education and Training, Victoria.

SUNDAY 16 NOVEMBER

SECOND PLENARY SESSION:

CANADIAN PERSPECTIVES AND LESSONS ON UNIVERSITY GOVERNANCE

Mr J Richard Bertrand, Chair of the Board of Governors, University of Ottawa, Canada

Chair: Dr Cherrell Hirst, AO, Chancellor, Queensland University of Technology

BREAK

SMALL GROUP DISCUSSION 2:

EACH GROUP TO BE ASSIGNED ONE OF THESE ISSUES FOR DISCUSSION:

- how university governance roles are changing
- recent changes in corporate governance

- how governing bodies can add value to the university
- how to be an effective governing body
- role of Academic Boards in the governance of universities
- the listing of topics may be elaborated.

REPORTS BACK

LUNCH

THIRD PLENARY SESSION:

NATIONAL GOVERNANCE PROTOCOLS FOR PUBLIC HIGHER EDUCATION INSTITUTIONS

Ms Wendy McCarthy, AO, Chancellor, University of Canberra

Chair: Mr David Klingberg, AM, Chancellor, University of South Australia

SMALL GROUP DISCUSSION 3:

STUDY OF THE PROTOCOLS

Groups to be by function, eg. Chancellors and Deputy Chancellors, Vice Chancellors, lay Council members, Chairs of Academic Boards, Council secretaries, etc. Each group is to identify what they regard as the critical issues in the Protocols; their views on these; and issues/questions they would like to raise with the Panel. Issues identified in the Protocols might include:

- professional development programs for Council members
- the proposed establishment of the Association of Governing Bodies of Australian Universities
- oversight of controlled entities
- the requirement that policy be consistent with community expectations
- nomination and appointment processes for Council members.

BREAK

FOURTH PLENARY SESSION:

DISCUSSION WITH PANEL RESPONDING TO QUESTIONS AND ISSUES RAISED BY THE GROUPS

[note: panel members do not give presentations]

Chair: Mr David Klingberg, AM, Chancellor, University of South Australia

PANELLISTS: Dr Carolyn Allport, President, NTEU

Dr Carol Nicoll, Branch Manager, Funding Branch, Higher Education Group, DEST

Professor Di Yerbury, AO, Vice Chancellor, Macquarie University and President-Designate, AV-CC

Dr Terry Stokes, Director, Office of Higher Education, Victoria

SUMMING UP: WHERE TO FROM HERE?

John Phillips, Chancellor, UWS

DRINKS AND CONFERENCE DINNER

at Savoy Park Plaza

WHO SHOULD ATTEND?

Chancellors, Vice-Chancellors, members of University Governing Bodies (internal and external), Chairs of Academic Boards, and those who support the work of governing bodies (Council/Senate/Board Secretaries and University Registrars). Also, Commonwealth and State officials who work in Higher Education should find the conference valuable. Overseas delegates are welcome.

CONFERENCE PROGRAM REFERENCE GROUP

The members of the Group are:

- **Mr Andrew Bain**, University Secretary, Murdoch University
- **Professor Meredith Edwards**, AM Director, National Institute for Governance
- **Ms Mary Foley**, Chief Executive, St Vincents and Mater Health, Sydney
- **Professor Kevin McConkey**, President, Academic Board, UNSW
- **Ms Julie Rowlands**, Head, University Governance Unit, Deakin University
- **Ms Mary Taylor**, Director, Council Services and Chancellery, University of South Australia
- **Emeritus Professor Robert H T Smith AM**, Adjunct Professor, Southern Cross University

CONFERENCE MANAGEMENT COMMITTEE

- **Professor Meredith Edwards AM**, Director, National Institute for Governance
- **Emeritus Professor Robert H T Smith AM**, Adjunct Professor, Southern Cross University
- **Mr Malcolm Marshall**, Executive Director and Vice-President (Corporate Services) and Council Secretary, Southern Cross University
- **Ms Julie Burton**, Manager, Norsesearch Conference Services, Southern Cross University

SPECIAL GUEST

Mr J Richard Bertrand, Chair of the Board of Governors, University of Ottawa, Canada

PLENARY SPEAKERS

Professor Meredith Edwards AM, Director, National Institute for Governance

Mr J Richard Bertrand, Chair of the Board of Governors, University of Ottawa, Canada

Ms Wendy McCarthy AO, Chancellor, University of Canberra

PANEL MEMBERS

Dr Carolyn Allport, President, NTEU

Dr Carol Nicoll, Branch Manager, Funding Branch, Higher Education Group, DEST

Professor Di Yerbury AO, Vice Chancellor, Macquarie University and President-Designate, AV-CC

Dr Terry Stokes, Director, Office of Higher Education, Victoria

GENERAL INFORMATION

VENUE AND ACCOMMODATION

The Savoy Park Plaza is located on the corner of Spencer and Little Collins Street in the west end of Melbourne's CBD and is a 4.5 star hotel. The Exhibition and Convention Centre, Docklands, Spencer Street Station and Telstra Dome are all close by.

Amenities and services within the hotel include valet parking, gym facilities, 24 hour room service, a restaurant and bar in addition to meeting and conference rooms. A 15m indoor swimming pool is available at the sister hotel Gateway Park Plaza, 8 minutes walk away.

DEADLINE FOR REGISTRATION

Please register no later than 12th November, using the registration form on the other side of this brochure.

PAYMENT OF FEES

Payment of registration should accompany all registration forms with cheques payable to Norsesearch Ltd.

The conference rate of \$675 includes GST, afternoon tea and Welcome Reception on Saturday 15th November, morning tea, lunch, afternoon tea and the Conference Dinner on Sunday 16th November, conference program and papers booklet. The conference rate does not include the cost of accommodation or breakfasts.

For any second delegate from the same institution or organisation a discount rate of \$545 applies. For a third and subsequent delegates a rate of \$445 will apply.

CONFIRMATION OF REGISTRATION

Your registration will be acknowledged in writing with confirmation of your requirements along with your official receipt.

CANCELLATION AND REFUNDS

Cancellation of registration must be in writing. Any cancellations received up until 31st October 2003 will incur an \$80 administration fee. Cancellations received after this time will receive no refund. However, substitutions are permissible.

FURTHER DETAILS:

Norsesearch Conference Services at Southern Cross University

GOVERNANCE CONFERENCE SECRETARIAT

PO Box 157, Lismore NSW 2480

Freecall: 1800 649 202 • Email: nsearch@scu.edu.au

Tel: 02 6620 3932 • Fax: 02 6622 1954

TRANSPORT

Delegates need to make their own travel arrangements to Melbourne. Substantial savings can be made by booking well in advance. Transfer time from Melbourne Airport to the conference venue at Savoy Park Plaza Hotel in the city is approximately 35 minutes.



Registration Form

NATIONAL CONFERENCE ON UNIVERSITY GOVERNANCE

SAVOY PARK PLAZA HOTEL,
MELBOURNE

Last Name: _____

First Name: _____

Title: _____

Position: _____

Organisation: _____

Address: _____

Postcode: _____

Phone: _____

Fax: _____

Email: _____

CONFERENCE PACKAGE (INCLUDING GST)

The conference rate of \$675 includes GST, afternoon tea and Welcome Reception on Saturday 15th November, morning tea, lunch, afternoon tea and the Conference Dinner on Sunday 16th November, conference program and papers booklet. The conference rate does not include the cost of accommodation or breakfasts.

This form becomes a valid TAX INVOICE upon receipt of your completed registration form and full payment. Cheques should be made payable to Noresearch Ltd (ABN 57 003 082 406). A confirmation will be sent to you once your registration has been processed.

Conference Registration Fee (per person)

Registration for 1st Delegate from Institution/Organisation	\$675	\$ _____
Registration for 2nd Delegate	\$545	\$ _____
Registration for 3rd and subsequent delegates	\$445	\$ _____

Welcome Reception – Saturday 15th November 2003 (inclusive in all fees for delegates)

Accompanying person's name: _____ \$35 \$ _____

Conference Dinner, Sunday 16th November 2003 (inclusive in all fees for delegates)

Accompanying person's name: _____ \$70 \$ _____

Accommodation

Accommodation can be booked by using this form at the conference venue: **SAVOY PARK PLAZA**

Room only \$165 per night

Breakfasts and other room incidentals can be settled direct with the hotel on departure

Please tick which night(s) and indicate style of room: Single Double Twin

Fri 14th Nov. Sat 15th Nov. Sun 16th Nov. Mon 17th Nov. Tue 18th Nov.

Other nights? (specify) _____

no. nights _____ x \$165 = \$ _____

Payment Details (please indicate)

Cheque: please find attached cheque, payable to Noresearch Ltd For total: **A\$** _____

OR Charge my: (please tick one) MasterCard Visa Bankcard American Express

Credit card no: Expiry date: ____/____/____ Amount paid: **A\$** _____

Name of Cardholder: _____ Signature: _____

*Privacy information: By completing this form you are supplying Noresearch Ltd with personal details which will be incorporated into a delegate list for the benefit of all delegates (name and organisation only). Your personal details will be made available to parties directly related to the conference including Noresearch Ltd, the organising committee, venues and accommodation providers (for the purposes of room bookings and conference options) and key sponsors. Your personal details will be held by Noresearch Ltd on a database and may be used in future to alert you to similar conferences and events under our management. Should you not wish your details to be used in the manner described above please tick this box . For further information on our privacy policy, please visit: <http://www.scu.edu.au/policy/privacy>
At the time of publication, all information in this brochure is correct and the organising committee cannot be responsible for any changes in the final content of the program, or any other information presented in this brochure.*

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PLEASE FAX OR POST YOUR REGISTRATION FORM TO:

Noresearch Conference Services • Southern Cross University
Governance Conference Secretariat • Fax: 02 6626 9317
PO Box 157, Lismore NSW 2480

OR REGISTER AND PAY ONLINE AT:
<https://www.scupayments.com/conf/unigov>

DOWNLOAD A REGISTRATION BROCHURE ONLINE AT:
<http://governance.canberra.edu.au>