

**RE-ENROLMENT PROCEDURES FOR UNDERGRADUATE AND
POSTGRADUATE STUDENTS**

RESOLVED AB00/36

APPROVED AT ACADEMIC BOARD MEETING 6 JUNE 2000

The Academic Board

RESOLVED AB00/36

That the Academic Board approves that:

1. Students who are suspended or excluded from a program have the right of appeal. An Undergraduate Re-enrolment Appeal Committee and a Postgraduate Re-Enrolment Appeal Committee of the Academic Board will be constituted for the purpose of hearing such appeals.
2. Each Committee will have a membership of five members of academic staff (with a quorum of three) and will be chaired by a member of the Academic Board nominated by the President. The remaining members of the Committee need not be members of the Academic Board but will be nominated by the President taking into account their relevant experience and expertise. Members will not currently be involved in managing student progress and will disqualify themselves if they have previously been involved in the case of a particular student.
3. The decision of the Committee shall be final.
4. The notification to students that they have been suspended or excluded shall indicate that they may appeal that decision to the relevant Re-Enrolment Appeal Committee. The appeal must be lodged with the Registrar within fourteen days of the date of notification; in special circumstances a late appeal may be accepted at the discretion of the chairperson of the Appeal Committee.
5. In lodging such an appeal with the Registrar, students should provide a complete statement of all grounds on which the appeal is based.

The Appeal Committee shall determine appeals after consideration of each appellant's academic record and stated grounds of appeal. Students may elect to appear before the Committee and/or be represented. (File: 991701)